

## Birthday Party Booking Details

Our goal at Art With Heart Studio is to create a fabulous, high-quality birthday experience with lots of artsy fun for everyone! Please read over our booking details so you know your responsibilities as Party Host. Together, we can make your event a fantastic one!

### Booking

- A nonrefundable deposit (\$50 for members & \$75 for non-members) is required in order to reserve your booking. The remaining balance is due on the day of the party.
- The number of guests attending must be confirmed at least 3 days prior to the party. This ensures we have enough stations and materials set up when you arrive.

### Schedule

Your party is broken into two parts: Instruction time and rental time

- The first hour of your party is instruction time. This is when our Party Instructor will lead the chosen activity and everyone will get messy!!
- The second hour is space rental only. This is typically when people choose to do food, cake, presents and party games. The party host is responsible for entertaining their guests during this time period.

### Arrival Time

You may arrive 15 minutes before your scheduled party time in order to set up any snacks, decorations, etc that you wish to bring. We ask that you please don't arrive any earlier than this as our Party Instructors need time to prepare the studio for your party.

### Food

We are a nut-free facility. Any food brought into the studio must be nut-free. We do not have a fridge/freezer so ice cream cakes are not recommended!

### Safety & Conduct

- You, as Party Host, are responsible for the safety and conduct of your guests while in the studio and for ensuring guests are adhering to the Studio Rules. These rules are posted in the studio and will also be explained by your Party Instructor at the beginning of your party.
- Please ensure you have contact information for each guest in case of an emergency
- Art with Heart Studio Party Instructors reserve the right to ask individuals or groups to leave if they are consistently ignoring the Studio Rules. There will be no credits or refunds offered in this situation.

Inspire. Create. Motivate!